



**This meeting will be held electronically
due to inclement weather**

Heartland Area Education Agency
Board of Directors Meeting Agenda
February 9, 2010

Regular Board Meeting: 5:30 p.m.

Location: Phone Conference Call: 1-866-685-1580, Conference Code 0009991590#, you will be binged into the call.

Participants:

Dr. Jane Bell Board Member	Mr. Cal Halliburton Board Member	Ms. Ann Wilson President	Ms. Sheila King Interim Chief Administrator
Ms. Margaret Borgen Board Member	Dr. Steve Rose Board Member	Ms. Nola Bond Director of Human Resources	Dr. Chris Pierson Assistant Director of Human Resources
Dr. Earl Bridgewater Vice President	Ms. Marcy Sparks Board Member	Ms. Laura Gillon Chief of Staff/Executive Officer	Mr. Steve Prall Chief of Operations/Executive Officer
Mr. Bruce Christensen Board Member	Mr. Nels Turnquist Board Member	Mr. David King Director of Finance and Business Services	Ms. Jenny Ugolini Board Secretary

Facilitator: Ms. Ann Wilson

Recorder: Jenny Ugolini

1. Regular Board Meeting

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 minutes	1.01 Roll Call	Jenny Ugolini	• Record attendance.
	1.02 Approval of Agenda	Ann Wilson	• Review and approval of the agenda. Additions or deletions may be made at this time in accordance with board policy and the open meeting requirements.
	1.03 Public Forum	Ann Wilson	• Hear comments from members of the public.

2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
30 minutes	2.01 Post-Employment Policy 403.4	Nola Bond	Outcome: Board members will be given an update and recommendations from the Post-Employment Policy Committee. Handout: 403.4 Post-Employment Policies and an additional handout forthcoming.
15 minutes	2.02 28E DMACC Intercampus Mail Agreement	Steve Prall, David King	Outcome: Board members will be provided information on the proposed agreement for interoffice delivery services between Heartland and DMACC. Handout: 28E Agreement for Delivery Services

3. Action Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
15 minutes	3.01 2009 Amended Budget	David King	Handout: 2009-10 Amended Budget (Page 7 of the 2010-11 Proposed Budget) Administrative Recommendation: approval
	3.02 2010-11 Budget	David King	Handout: 2010-11 Proposed Budget Administrative Recommendation: approval
	3.03 Post-Employment Benefit	Steve Prall	Handout: None Administrative Recommendation: approval
	3.04 IKM-Manning Petition	Sheila King	Heartland AEA has received a petition to reorganize the districts of IKM and Manning. The Board has reviewed this plan and assures that it is in compliance with the <i>Loess Hills AEA Reorganization Plan</i> , which outlines the process and expectations

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			concerning school reorganizations. Handout: IKM-Manning Petition Administrative Recommendation: approval
	3.05 28E DMACC Intercampus Mail Agreement	Steve Prall	Handout: 28E Agreement for Delivery Services Administrative Recommendation: approval

4. Consent Agenda

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 minutes	4.01 Personnel Report	Nola Bond	Handout: Personnel Report Administrative Recommendation: approval
	4.02 Bills	Bruce Christensen	Handout: Available at meeting Administrative Recommendation: approval
	4.03 Minutes from January 12, 19, 22, 25, 26, 28 & 29, 2010	Ann Wilson	Handout: Minutes Administrative Recommendation: approval
	4.04 Purchase Orders: <i>Iowa Communications Network - \$266,503.68</i>	Steve Prall	Handout: Iowa Communications Network Administrative Recommendation: approval

5. Board Comments

- AESA Conference
- AEA Governing Board meeting
- Schedule future electronic Board meeting:
 - Chief Administrator Contract
 - Negotiations Update

6. Interim Chief Administrator Comments

- IKM-Manning Joint Board Meeting
- Accreditation Timeline
- Shaking Baby Project
- Legislative Updates

7. Adjourn

Informational Materials:

- Monthly Calendar

Next Meeting Date: February 15, 2010 Joint Board Meeting
IKM-Manning Merger Public Hearing
550 Main Street, Manilla
6:00 p.m.