

AEA 11 Board of Directors
6500 Corporate Drive
Johnston, Iowa
Tuesday, October 13, 2009

MINUTES

ORGANIZATIONAL MEETING

Board President Ms. Ann Wilson called the organizational meeting of the Heartland AEA Board of Directors to order at 5:58 p.m.

Board Members Present: Dr. Jane Bell, Ms. Margaret Borgen, Mr. Bruce Christensen, Dr. Earl Bridgewater, Dr. Steve Rose, Ms. Marcy Sparks, Mr. Nels Turnquist and Ms. Ann Wilson.

Board Member Elect: Mr. Cal Halliburton

Administrative Staff Present: Ms. Nola Bond, Ms. Arletta Dawson, Ms. Laura Gillon, Mr. David King, Ms. Sheila King, Dr. Chris Pierson, Mr. Steve Prall and Ms. Jenny Ugolini.

Oath of Office

The oath of office was administered to newly-elected board member, Mr. Cal Halliburton, and re-elected board members Ms. Ann Wilson, Dr. Earl Bridgewater, Mr. Bruce Christensen and Ms. Marcy Sparks.

Selection of Regular Meeting Dates & Times

A MOTION was made by Dr. Jane Bell and seconded by Dr. Steve Rose to retain the current board meeting schedule for 2009-10. The Board will continue to meet on the second Tuesday of every month. Motion carried unanimously.

Organizational Structure of Board

Ms. Ann Wilson and Dr. Earl Bridgewater will continue as president and vice president, respectively, completing the second year of their two-year terms.

Appointment of Treasurer and Secretary

A MOTION was made by Mr. Bruce Christensen and seconded by Dr. Steve Rose to appoint Mr. Terry Wycoff as treasurer and Ms. Jenny Ugolini as secretary. Motion carried unanimously.

Committee Assignments

Board members were given a list of committee assignments for 2009-10. If anyone has any questions about their assignment they are encouraged to contact Ms. Wilson.

A MOTION was made by Dr. Jane Bell and Mr. Nels Turnquist to adjourn the organizational meeting at 6:05 p.m.

REGULAR MEETING

Approval of Agenda

A MOTION was made by Dr. Earl Bridgewater and seconded by Mr. Nels Turnquist to approve the agenda. Motion carried unanimously.

Public Forum

There was no one from the public present to address the Board.

Closed Session

A MOTION was made by Mr. Nels Turnquist and seconded by Ms. Marcy Sparks to hold a closed session, as provided in Iowa Code Section 21.5, (1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation.

Dr. Jane Bell	Aye
Ms. Margaret Borgen	Aye
Dr. Earl Bridgewater	Aye
Mr. Bruce Christensen	Aye
Mr. Cal Halliburton	Aye
Dr. Steve Rose	Aye
Ms. Marcy Sparks	Aye
Mr. Nels Turnquist	Aye
Ms. Ann Wilson	Aye

Motion carried unanimously. The Board of Directors entered into closed session at 6:12 p.m. and returned to public session at 7:01 p.m.

Discussion Items

Iowa Association of School Boards (IASB)

Ms. Margaret Borgen informed the Board that five of the six legislative priorities submitted to IASB were used in the final proposal sent to legislators.

1. Sustain funding for school improvement.
2. Set an allowable growth rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts and AEAs.
3. Create policy and a separate funding mechanism for the operation and maintenance of AEA facilities.
4. Increase funding for accredited early childhood programs, particularly four year-old pre-school and wrap-around programs.
5. Establish special education funding that accurately reflects costs.

Board Policy 511 – Internet Acceptable Use and Safety Policy

The first reading of Board Policy 511 was presented regarding Internet use. This policy was previously in place for Shelter Care students and was updated to meet new law requirements. The Board will have a second reading at its November meeting.

Consent Agenda

- Personnel Report
- Bills (Marcy Sparks)
- Minutes of September 8, 29 and October 1, 2009 meetings
- Purchase Orders: *Visiting Nurse Services - \$109,900.00*
- Service Agreement Title I between Heartland AEA and Ames Community School District
- Service Agreement Title I between Heartland AEA and Indianola Community School District
- Service Agreement Title I between Heartland AEA and Manning Community School District
- Service Agreement Title I between Heartland AEA and Newton Community School District
- Agreement of Joint Exercise of Governmental Powers between Heartland AEA and Des Moines Public Schools

Memorandum of Agreement between Heartland AEA and Visiting Nurse Services
Fourth Amendment to Johnston Lease Agreement
Letter of understanding between Heartland AEA and Hazard, Young & Attea

A MOTION was made by Dr. Steve Rose and seconded by Dr. Earl Bridgewater to approve the consent agenda including payment of warrant numbers 00343480 through 00343729. Ms. Marcy Sparks reviewed the bills and stated that the Agency is in good financial standing. She noted that part of the Operations balance reflects American Recovery and Reinvestment Act (ARRA) money already in place and that the Agency's insurance premium through Jester Insurance has been paid. Motion carried unanimously.

Board Comments:

- Ms. Wilson thanked board members for their hard work throughout the day.
- Mr. Halliburton thanked board members for the warm welcome he has received as a new board member.
- Dr. Bell expressed her thanks to those who had presented that evening. They were very succinct as they had a limited amount of time to present.

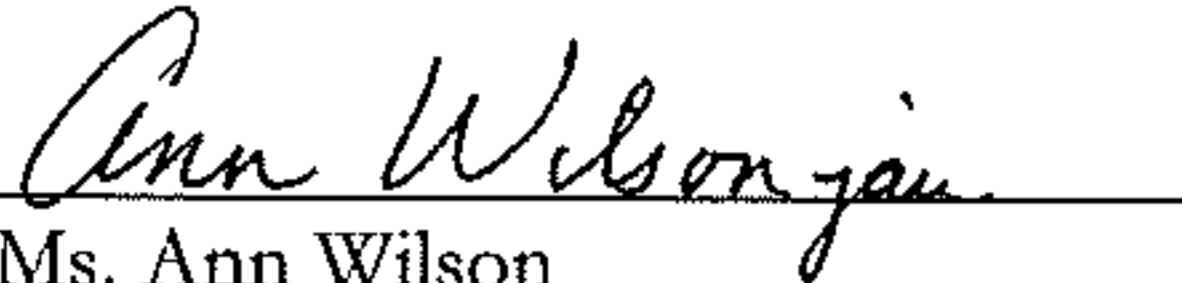
Interim Chief Administrator Comments:

- Ms. King shared that due to the recent announcement by Governor Chet Culver that 10 percent must be cut from the state's budget, decision around the allocation of ARRA funds will be readdressed. The 10 percent cut is approximately a \$2.9 million dollar loss for the Agency.
 - Staff were sent a communication on Monday, October 12 informing them of the steps that would be taken to review the current budget.
 - The AEA Chief Administrators held a conference call and agreed that they were all looking for three areas of possible savings through limits on hiring, travel and equipment/materials.
 - Ms. King will come back to the Board next month with more information. During the next few weeks there should be a better idea of where the budgets gaps will occur.
- Ms. King thanked Mr. David King, Ms. Rebecca McCreary, Ms. Diane Schnelker, Ms. Jennifer Swanson, Dr. David Tilly and Dr. Kristi Upah for their hard work in meeting recent ARRA deadlines. They went above and beyond to meet reporting requirements.
- Board members were reminded of the Agency's October 27 legislative event to be held in Conference Room 13 at the 6500 building in Johnston from 10:00 am to noon. This event is held to share stories about Heartland's impact on students, parents and teachers with state legislators. Members were also given a list of legislators to contact to encourage attendance. Ms. Ugolini will send board members talking points and confirm their phone call assignments.
- Ms. Ugolini will also send a reminder to board members about registering for the Iowa Association of School Boards annual conference and about volunteering for the AEA booth.
- Ms. King announced that training sessions will be offered each month to board members if they would like to gain more in-depth knowledge about Cabinet members' roles and responsibilities. These sessions will be held prior to the board work session from 2:00 – 3:00 p.m. and are optional. Board members and anyone else interested are welcome to attend the sessions. Each month a different Cabinet member will be available to discuss the services and department he or she oversees.

Adjournment

A MOTION was made by Dr. Jane Bell and seconded by Mr. Bruce Christensen to adjourn the meeting. Motion carried. The regular meeting was adjourned at 7:40 p.m.

Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, 515/270-9030 ext. 14441, Monday through Friday, 7:30 a.m. – 4:30 p.m.



Ms. Ann Wilson
Board President



Ms. Jenny Ugolini
Board Secretary

Heartland Area Education Agency is dedicated to enriching people's lives. We are partners for learning who provide cutting-edge services for children and youth, families, schools and communities. Heartland AEA is a pro-active and caring organization fueled by a passion for excellence in all we do. We are committed, every day, to helping people grow, develop and learn. Heartland Area Education Agency 11 does not discriminate based on gender, gender identity, race, national/ethnic origin, creed, age, marital status, sexual orientation, or disability.